



Members Present: Carol Woodward – President, David Caccamise, Amy Drozdziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa Sylvester Cleary – excused

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Jennifer Fitzgerald – District Treasurer

Other: Terry Brown, Sandra Muck, Brandi Pettit, Tom Nicholson, Legal Counsel

District Clerk: June Prince

Regular Board Meeting

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

Brandi Pettit gave a presentation that highlighted the equipment we have received through last year's Farm to School Grant, the plans for a Nutrition Education Integrator in the next Farm to School Grant that has been awarded, and the schedule for Wellness Week.

Farm to School and
Wellness Week
Presentation

Tom Nicholson, Trane U.S., Inc. gave an overview where we are and the goals of the proposed Energy Performance Contract (EPC).

Trane Presentation

Sandra Muck gave her Claims Auditor Report and noted the trainings she and Carlie Polisoto have attended.

Claims Auditor
Presentation

4. Approval of Agenda

Michael LoManto made the motion, seconded by Amy Drozdziel, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported on the transition into the full day Pre-Kindergarten program. She praised Michael Gajewski and Michelle Devine for helping to make the entire process smooth.



Daniel Grande reported on recent events that included the holiday music concerts and honor/merit roll bowling. He also stated that the January Regents are approaching and that we will be participating in regional scoring.

Terry Brown reported that she has been working with Brandi Pettit for the Farm to School program. The cafeteria staff processed 86 bushels of apples in various ways and they are looking forward to preparing other foods. Smoothies are a new item being offered in the high school and the new steamer is expected next week.

Written reports were received from the Athletic, Buildings and Grounds, and Transportation Departments.

Board Reports

7. Board Reports

A. President

Carol Woodward reminded the Board of the following dates:

Board Workshop – January 26, 2019 - 9am – noon

Budget Workshop – January 31, 2019 5:00pm

Senior Exit Interview Dates – March 12

BOCES Annual Meeting Date – April 9, 2019

BOCES Component Vote Date – April 16, 2019

B. Committees

Amy Drozdziel reported that the Policy Committee met on January 10 at 4:30 and that there are first readings of policies on the agenda.

CCSBA

Legislative Committee Meeting – January 10, 2019 – Cassadaga Valley

Legislative Breakfast Meeting with Senator Young and Assemblyman Goodell –
February 9, 2019, 9–11 am at Webb's Captain's Table

C. Superintendent

Renee Garrett reported on the recent music department and Honor Society holiday trips to the local resource centers.

8. Discussion Items

There was no discussion on the proposed policies #5413, 6121, 7618, 8440 or any additional items.

9. Old Business

None



10. New Business Consent Agenda

Stacey Mierzwa made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of December 6, 2018.

December Minutes Approved

B. Financial Items

- 1) Treasurer's Report - October 2018 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report – December 2018
- 3) Extra-Curricular Reports - November 2018
- 4) ACCEPTANCE AND EXPENDITURE OF GRANT-IN-AID

Treasurer's Reports Oct 2018 Approved

Warrant Summary & Claims Auditor Report – December Approved

Extra-Curricular Report November 2018 Approved

Grant-In-Aid (Farm to School) & Expenditure Accepted

WHEREAS, by letter dated February 8, 2018, the office of Governor Cuomo advised the Forestville Central School District (the "District") that we have been approved, in the amount of Eighty-one Thousand Eight Hundred and Nineteen dollars (\$81,819); for the 2017 Farm to School Grant, a two-year period of the contract start date and

WHEREAS, the grant funding is intended to develop and strengthen connections between farms and schools, while assisting Kindergarten through Grade 12 schools in procuring and serving healthy, locally grown foods in school meals in the District's schools; and

WHEREAS, on or about quarterly, the District will receive said grant funding from the New York State Governor; and

WHEREAS, pursuant to New York Education Law Section 1718(2), a board of education may incur liability in excess of the amount appropriated where grants-in-aid are received from the state government for specific purposes; and

WHEREAS, the Superintendent has recommended that the grant funding be appropriately allocated and used for develop and strengthen connections between farms and schools; and

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the District hereby accepts the Eighty-one Thousand Eight Hundred and Nineteen dollars (\$81,819) grant-in-aid; and



BE IT FURTHER RESOLVED that the Board of Education of the District hereby authorizes and directs the Superintendent to take all actions necessary to expend such funding to for develop and strengthen connections between farms and schools.

5) ACCEPTANCE AND EXPENDITURE OF GRANT-IN-AID

Grant-In-Aid (NSLP)
& Expenditure
Accepted

WHEREAS, on or about August 14, 2018, the District received the 2017 National School Lunch Program (NSLP) Equipment Assistance Grant in the amount of Twenty Thousand dollars (\$20,000) from the US Department of Agriculture; and

WHEREAS, the grant funding is intended to provide new cafeteria equipment in the District's schools; and

WHEREAS, on or about August 14, 2018, the District received said grant funding from the New York State Senate; and

WHEREAS, pursuant to New York Education Law Section 1718(2), a board of education may incur liability in excess of the amount appropriated where grants-in-aid are received from the state government for specific purposes; and

WHEREAS, the Superintendent has recommended that the grant funding be appropriately allocated and used to provide new cafeteria equipment; and

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education of the District hereby accepts the Twenty thousand dollars (\$20,000) grant-in-aid and increases its 2018-2019 budget in an amount equivalent to such grant-in-aid; and

BE IT FURTHER RESOLVED that the Board of Education of the District hereby authorizes and directs the Superintendent to take all actions necessary to expend such funding to provide new cafeteria equipment.

- 6) Rescind so much of the motion made and unanimously passed by the Board of Education on April 12, 2018 referencing the "Capital Reserve Fund" that authorized the transfer of \$6,055.83 from the Capital Reserve Fund to the Debt Service Fund effective April 13, 2018 for the remaining 2017-18 bus financing.

Capital Fund /Debt
Service Fund
wording corrected
from BOE April 13,
2018

- 7) Approve the motion made and unanimously passed by the Board of Education on April 12, 2018 concerning the transfer to the Debt Service Fund of \$6,055.83 effective April 13, 2018 for the remaining 2017-18 bus financing to reflect the "Capital Fund" as the account source.

- 8) Rescind so much of the motion made and unanimously passed by the Board of Education on April 12, 2018 referencing the "Capital Reserve Fund" that authorized the transfer from the General Fund to the Capital

General Fund/
Capital Fund
wording corrected
from BOE April 13,
2018



Reserve Fund in the amount not to exceed \$165,000 for the Capital Outlay Project effective April 13, 2018.

- 9) Approve the motion made and unanimously passed by the Board of Education on April 12, 2018 concerning the transfer from the General Fund in the amount not to exceed \$165,000 for the Capital Outlay Project effective April 13, 2018 to clarify 2017 as the year of the Capital Outlay Project and reflect the "Capital Fund" as the account designation for receipt of funds.

C. Personnel

- 1) Appoint Michelle Devine, who is permanently certified in PreK-Kindergarten, Kindergarten, and Grades 1-6, who was previously appointed as a .50 FTE non-probationary part-time teacher in the Elementary tenure area, to 1.0 FTE Pre-Kindergarten probationary position in the Elementary tenure area effective January 3, 2019. Salary for 2018-19 will be pro-rated based on Step E contractual rate plus 13 blocks of 3 graduate hours and a Masters. The probationary period will begin on January 3, 2019 and conclude on January 2, 2023. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 or the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

M. Devine Appointed
1.0 FTE Pre-K
Teacher Effective
1/3/2019

- 2) Appoint Andrew Munch to a 12 month Cleaner position for 8 hours per day effective January 11, 2019 at an hourly rate of \$13.62. The probationary period will be for a period of 120 work days beginning January 2, 2019 through an anticipated ending date of June 24, 2019.

A. Munch Appointed
12 Month Full Time
Cleaner Effective
1/11/2019

- 3) Appoint Katelyn Ludemann, who is initially certified in Childhood Education Grades 1-6, to the non-probationary position of long term substitute Elementary teacher for the Elementary position that is encumbered by an absent teacher, Mrs. Katherine Gorczyca. This appointment is retroactive to October 30, 2018 through an ending date to be determined. Ms. Ludemann will be hired on Step A contractual rate, which will be pro-rated.

K. Ludemann
Appointed As Long
Term Sub Effective
10/30/2018 - TBD

- 4) Extend the appointment made at the November 1, 2018 Board of Education meeting, of Laura LeBaron, as a long term substitute for the Special Education position that has not been filled, through an anticipated ending date of February 7, 2019.

L. LeBaron, LTS
Appointment
Extended Through
22/7/19

- 5) Approve the following change in work hours for the Transportation personnel:

Transportation
Department Work
Hours Approved



Lenora White (aide) 4.75 hours effective December 13, 2018.

- 6) Accept the resignation of Rachel Elersic Henry as the 2018-19 8th grade advisor effective December 7, 2018.

Extra Curricular
Advisors Approved

- 7) Approve the following advisors for the 2018-19 school year effective December 8, 2018. Salaries will be determined by the FTA contract and be prorated.

Melissa Press 7th grade class advisor

Genevieve VanZile 8th grade class advisor

- 8) Remove Todd Langworthy as the 2018-19 advisor for Mock Trial with no stipend.

- 9) Approve the following unpaid leaves:

Randy Richter 2 days October 23 & 26, 2018

Raymond Valentine 1 day November 28, 2018

Lenora Weise 2 days December 20 – 21, 2018

Unpaid Leaves
Approved

- 10) Approve the request of Sarah Borrello for unpaid child rearing leave January 3, 2019 – with an ending date to be determined.

- 11) Approve the request of Rachel Elersic Henry for unpaid child rearing leave effective January 1, 2019 – June 30, 2019.

- 12) Approve the following substitutes:

Peter Dolce – uncertified teacher

Jasmine Gould – uncertified teacher, cleaner

Megan Moellendorf – uncertified teacher

Andrew Munch – cleaner effective January 2, 2019

Jerome Ross – uncertified teacher, cleaner

Substitutes
Approved

D. Other

- 1) Approve the following IEP Recommendations #7124, 7127, 6701, 1511, 6509.

IEP
Recommendations
Approved

- 2) Establish a Special Board of Education Meeting on April 16, 2019 at 5:00 pm in the high school library to vote on the E2CCB BOCES budget and election.

BOE Special
Meeting Set for
4/16/2019

- 3) Approve Forestville combining with Silver Creek (Host School) for 2019-20 Modified, JV and Varsity Football for Section 6.

Football Approved
Section 6

- 4) Approve Forestville combining with Silver Creek (Host School) for the 2019-20 Modified, JV and Varsity Baseball for Section 6.

Baseball Approved
Section 6

- 5) Approve Forestville combining with Silver Creek (Host School) for the 2019-20 Modified and Varsity Girls Track for Section 6.

Track Approved
Section 6



- 6) The following policies (1st reading) were reviewed by the Policy committee and are being recommended to the Board of Education for approval on February 7, 2019:

1 st Reading Policies 5413, 6121, 7618, 8440

5413 Procurement: Uniform Grant Guidance for Federal Awards (new)
6121 Sexual Harassment in the Workplace (replace)
7618 Use of Time Out Rooms (replace)
8440 Home Instruction (replace)

All voted yes.

11. Proposed Executive Session

Michael LoManto made the motion, seconded by David Caccamise, to enter into Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law, and the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 5:35 pm.

All voted yes.

Legal counsel was invited in.

Amy Drozdziel made the motion, seconded by Michael LoManto, to return to regular session at 6:15 pm.

All voted yes.

12. Adjournment

David Caccamise made the motion, seconded by Stacey Mierzwa, to adjourn the meeting at 6:16 pm.

All voted yes.

13. Correspondence/Information

NYS Education – Pre-K Grant
BOCES – Annual Meeting & Component Vote Dates
CCSBA – Legislative Breakfast February 9, 2019

June Prince
District Clerk